

**REPORT TO:** Executive Board

**DATE:** 22 February 2018

**REPORTING OFFICER:** Strategic Director, People

**SUBJECT:** Fees and Charges 2018/19 – Traveller Sites

**PORTFOLIO:** Resources

**WARD(S):** Borough-wide

## **1.0 PURPOSE OF REPORT**

1.1 To recommend to Council the fees and charges for the Traveller Sites covering 2018/19.

**2.0 RECOMMENDATION: That the 2018/19 proposed fees and charges for the traveller sites as set out in Appendix A, be approved.**

## **3.0 2018/19 Fees and Charges Traveller Sites**

3.1 A report will be presented to Executive Board in March 2018 seeking approval of the full schedule of proposed fees and charges for 2018/19.

3.2 In accordance with the Mobile Homes Act 2013 the Council is required to give 28 days' notice of a change in rent. In order for this to apply from 01 April 2018, attached at Appendix A are the 2018/19 proposed pitch and water fee charges for the three traveller sites within the borough.

3.2 For consistency, all fees which are subject to VAT are shown as exclusive of VAT.

3.3 As part of the in-year budget monitoring process, actual income from fees and charges will be regularly reviewed against budgeted income.

## **4.0 POLICY IMPLICATIONS**

4.1 The effects of the proposed changes have been incorporated into budgets for 2018/19. As per the Medium Term Financial Strategy budgeted income for 2018/19 has been increased by 2.5%, except where additional increases have been proposed as saving items, statutory fee increases apply or the Council aim to recover the full cost of providing the service..

## **5.0 FINANCIAL IMPLICATIONS**

5.1 The financial implications are as presented in the report and appendix.

## **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

### **6.1 Children and Young People in Halton**

There are no implications for this priority.

### **6.2 Employment, Learning and Skills in Halton**

There are no implications for this priority.

### **6.3 A Healthy Halton**

There are no implications for this priority.

### **6.4 A Safer Halton**

There are no implications for this priority.

### **6.5 Halton's Urban Renewal**

There are no implications for this priority.

## **7.0 RISK ANALYSIS**

7.1 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

## **8.0 EQUALITY AND DIVERSITY ISSUES**

8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

## **9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

9.1 There are no background papers under the meaning of the Act.

## APPENDIX A

### TRAVELLER SITES 2018/19 FEES AND CHARGES

	2017/18	2018/19
Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @	57.95	59.40
Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @	67.65	69.35
Water & Sewerage (weekly) - Riverview Gypsy Site	13.12	19.09
Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site	78.00	79.95
Pitch Charges (daily) - Transit Site	12.95	13.25